

KASAMA CENTRAL CHURCH
COMMUNICATION QUARTERLY REPORT - 2018Reporting period (please tick): **1st Quarter () 2nd Quarter () 3rd Quarter () 4th Quarter ()****Fill all information required for this quarter**

1. Number of Seminars/Workshops/Trainings conducted/attended _____
Area of Training _____
Number of Persons trained _____
2. Number of Departmental/ meetings Held _____
3. Nature of new sustainable and appropriate media identified _____
Programmes linked to new media _____
4. Number of weekly bulletins published _____
5. Number of quarterly newsletter published _____
6. Number of Audio Visual Equipment operators identified _____
7. Number of Audio Visual Equipment operators trained _____
8. Opening of Church Website done [] Yes [] No
9. Purchase of digital camera done [] Yes [] No
10. Purchase of Wall mountable screen done [] Yes [] No
11. Purchase of additional PA system done [] Yes [] No if yes, when _____
12. Maintenance of billboards done [] Yes [] No If yes, when _____
13. Any Comments/Suggestions/Recommendations

Committee Secretary _____ Signed _____ Date _____

Communication Leader _____ Signed _____ Date _____

Elder in Charge _____ Signed _____ Date _____